

B. Code of Ethical School Standards & Basic Management Principles

4. Policy Dissemination

The Superintendent will establish and maintain an orderly plan for preserving and making accessible the policies and regulations of the public schools. Accessibility will extend at least to students, to all school employees, to members of the School Committee, and to persons in the community.

All employees are expected to know and observe the school policies and regulations contained in this manual. Each school will be furnished a copy of the school district policy manual. The Superintendent will arrange for school employees to be informed of new policies and revision of existing policies.

Dissemination:

- Policy manuals will remain the property of the Narragansett School Committee and will be considered as "on loan" to anyone or any organization in whose possession they might be at any time. They are subject to recall at any time for updating.
- The School Committee's policy manual, will be considered a public record and will be open for inspection at the Administration Office.

Copies of approved policies will be distributed to:

- each School Committee member
- each building principal
- each Central Office administrator
- the school attorney
- each school library
- Town Libraries

Reference: Title 16-2-32 of the General Laws of Rhode Island

Accepted: February 13, 2003