

**NARRAGANSETT SCHOOL COMMITTEE
MINUTES OF THE REGULAR MEETING HELD December 21, 2016**

The form and content of these minutes conform to commonly accepted standards and shall become the official record of the meeting after review and approval by the School Committee. By definition, minutes are not a verbatim record of the proceedings. The regular meeting of the Narragansett School Committee was held on December 21, 2016, at the Narragansett Town Hall, Assembly Area, 25 Fifth Avenue, Narragansett, Rhode Island.

SCHOOL COMMITTEE ATTENDANCE: Ms. Tammy McNeiece, Chairperson; Dr. Diane Nobles, Vice Chairperson; Mr. Frank White; Mr. Justin Skenyon; and Ms. Rebecca Durkin.

OTHER SCHOOL OFFICIALS ATTENDANCE: Dr. Peter Cummings, Superintendent; Ms. Karen Hagen, Director of Finance and Administration; Mr. Dan Warner, Principal, Narragansett High School; Mr. Roland Lambert, Director of Technology; and Mr. Steve Gormley, Director of Operations.

CALL TO ORDER: Ms. McNeiece called the meeting to order at 7:08 PM and the Pledge of Allegiance was observed.

SEAL EXECUTIVE SESSION MINUTES OF DECEMBER 21, 2016 MEETING:

MOTION: moved by Dr. Nobles, seconded by Mr. White, to seal the Executive Session Minutes of December 21, 2016.

MOTION PASSES (5-0)

Tammy McNeiece-Aye Diane Nobles-Aye
Rebecca Durkin -Aye Justin Skenyon - Aye
Frank White-Aye

REPORT OF EXECUTIVE SESSION VOTES: One (1) Homeschool request was approved.

OPEN FORUM: No one spoke.

ORAL REPORTS:

1. School Committee:

Mr. White reported that on December 12th, once again at the recent Narragansett Parks & Recreation Advisory Board they discussed the installation of sunscreen dispensers in various locations at Narragansett Town Beach.

Ms. Durkin reported that on December 12th the Health & Wellness Committee met and the meeting was well attended. The Committee’s focus will be on a \$10,000 Mental Health Grant, as well as a Farm-to-School Collaboration with Sunset Farms.

Dr. Nobles reported that on December 12th the Policy Committee met and discussed the revisions of the Facility Use Policy and Guidelines.

2. Superintendent’s Report: Dr. Cummings acknowledged Roland Lambert, Director of Technology, who will be retiring from his position at the end of the month. Dr. Cummings informed the Committee that the Director of Technology position will be advertised in Rhode Island, Massachusetts, and Connecticut.

A. Discussion of 2017-18 School Calendar & Survey Results

The Committee discussed the various options for the upcoming school calendar. The calendar will be reviewed and possibly voted on at the January 18th meeting.

B. Discussion of NHS Marketing Plan

Mr. Warner gave a video presentation and overview of the marketing plan for the Narragansett High School’s Agri-Science and Computer Technology programs. Mr. Warner shared the flyers and pamphlets ready for distribution.

C. Discussion of NHS Program of Studies 2017-18 SY

The Committee reviewed the POS and it will be further discussed at the January 18th meeting.

CONSENT AGENDA:

1. Approval of Minutes:

A. November 16, 2016 - Executive Session-Limited Distribution CA-1A

B. November 16, 2016 - Regular Business Meeting CA-1B

2. Routine Personnel Actions: CA-2

Appointment– Classified

Tyburski, Darlene, Teacher Assistant, NES, Compensation: \$17.33/hr, 19.5 hrs/wk, 36 wks/yr, effective 12/12/16.

Kelvey-Reyes, Tammy, Bus Monitor, NES, Compensation: \$11.04/hr, 20 hrs/wk, 36 wks/yr, effective 12/18/16.

Resignation– Classified

Tyburski, Darlene, Cafeteria Assistant, NES, effective December 9, 2016.

Appointments—Extra Curricular Positions – NHS - School Year 2016-17

Campbell, Joyce	Color Guard Class Advisor	Stipend: \$326.00
Kane, Sarah	Music Director - Theater	Stipend: \$3500.00
Cook, Chelsea	Choreographer - Theater	Stipend: \$2500.00
Field, Ryan	Theater Director (2nd Semester)	Stipend: \$4000.00

Appointments – Advisors NPS

Butterworth, Brittany	Co-Cheerleading Advisor	Stipend: \$652.00
Davis, Haley	Co-Cheerleading Advisor	Stipend: \$652.00
Kane, Sarah	Music Director - Theater	Stipend: \$3500.00
Cook, Chelsea	Choreographer - Theater	Stipend: \$3500.00

Appointments – Winter Coaches NHS

Tarasevich, Joseph	Indoor Track & Field Co-Assistant	Stipend: \$1198.61
Grundy, Dave	Indoor Track & Field Co-Assistant	Stipend: \$974.92
Hummel, Abby	Girls JV Basketball Co-Coach	Stipend: \$1485.99
Sahagian, Chelsea	Girls JV Basketball Co-Coach	Stipend: \$1082.64

3. Reports:

A. Enrollment Report CA-3A

B. Budget Transfers CA-3B

C. Maintenance Report CA-3C

MOTION: moved by Dr. Nobles, seconded by Mr. White, to accept the recommendation of the Superintendent to approve the Consent Agenda items CA-1A, CA-1B, CA-2, CA-3A, CA-3B, CA-3C.

MOTION PASSES (5-0)

Tammy McNeiece-Aye
Rebecca Durkin -Aye
Frank White-Aye

Diane Nobles-Aye
Justin Skenyon - Aye

BUDGET REPORT: Mr. White reported that as of November 21, 2016, \$9,727,467.61 (33.42%) of the FY17 Budget of \$29,103,490.00 has been expended, and \$26,707,528.02 (87.54%) has been expended and encumbered. Mr. White asked Ms. Hagan to squirrel away some of the money for the future.

SCHOOL COMMITTEE BUSINESS

1. Approval of Contract for Marketing Materials

MOTION: moved by Dr. Nobles, seconded by Mr. White, to accept the recommendation of the Superintendent, and the Director of Finance and Administration, to approve the Contract for Marketing Materials from Liz Prager O'Brien in an amount not to exceed \$3,500.00.

MOTION PASSES (5-0)

Tammy McNeiece-Aye Diane Nobles-Aye
Rebecca Durkin -Aye Justin Skenyon - Aye
Frank White-Aye

2. First Reading – Revision of Facilities Use Policy

MOTION: moved Mr. White, seconded by Mr. Skenyon, to accept the recommendation of the Superintendent to approve the First Reading of the Revision of the Facilities Use Policy.

MOTION PASSES (5-0)

Tammy McNeiece-Aye Diane Nobles-Aye
Rebecca Durkin -Aye Justin Skenyon - Aye
Frank White-Aye

3. Approval of Contract for Website Hosting

MOTION: moved by Mr. White, seconded by Mr. Skenyon, to accept the recommendation of the Superintendent and the Director of Finance and Administration to approve the Contract with School Messenger for Web Hosting and Communication Services for the District in the amount of \$8,562.00.

MOTION PASSES (5-0)

Tammy McNeiece-Aye Diane Nobles-Aye
Rebecca Durkin -Aye Justin Skenyon - Aye
Frank White-Aye

4. Approval of Quebec Trip – NHS

MOTION: moved by Mr. White, seconded by Mr. Skenyon, to accept the recommendation of the Superintendent to approve the NHS Quebec Trip scheduled for March 2017.

MOTION PASSES (5-0)

Tammy McNeiece-Aye Diane Nobles-Aye
Rebecca Durkin -Aye Justin Skenyon - Aye
Frank White-Aye

5. Approval of Storage Building Change Order

MOTION: moved by Dr. Nobles, seconded by Mr. White, to accept the recommendation of the Superintendent and the Director of Finance and Administration to approve the change order for the storage building in the amount of \$10,472.00.

MOTION PASSES (5-0)

Tammy McNeiece-Aye Diane Nobles-Aye
Rebecca Durkin -Aye Justin Skenyon - Aye
Frank White-Aye

COMMUNICATIONS

FUTURE MEETINGS/BUSINESS

January 18, 2017 Regular Business Meeting – 7:00 PM, Narragansett Town Hall, Assembly Area.

MOTION: moved by Dr. Nobles, seconded by Mr. White, to adjourn at 8:55 PM.

Respectfully submitted,

Frank White, Clerk