

**NARRAGANSETT SCHOOL COMMITTEE
MINUTES OF THE BUDGET WORKSHOP
HELD FEBRUARY 29, 2012**

The form and content of these minutes conform to commonly accepted standards, and shall become the official record of the meeting after review and approval by the School Committee. By definition, minutes are not a verbatim record of the proceedings.

The second budget workshop for Fiscal 2013 of the Narragansett School Committee was held on February 29, 2012, at the Central Administrative Offices, Narragansett Town Hall, 3rd floor, 25 Fifth Avenue, Narragansett, Rhode Island.

SCHOOL COMMITTEE ATTENDANCE: Ms. Tammy McNeiece, Chairperson; Dr. Diane Nobles, Vice Chairperson; Mr. Frank White, Clerk; Mr. Guy deWardener; and Dr. Douglas Pierson (all present).

SCHOOL OFFICIALS ATTENDANCE:

Ms. Katherine E. Sipala, Superintendent; Ms. Karen Hagan, Director of Finance and Administration; Ms. Elizabeth Pinto, Director of Student Services; Mr. David Correia, Supervisor of Transportation & Grounds; Mr. Daniel Warner, Narragansett High School Principal; Ms. Marianne Kirby, Narragansett Pier School Assistant Principal; Ms. Gail Dandurand, Narragansett Elementary School Principal; & Mr. Roland Lambert, Director of Technology.

CALL TO ORDER: Ms. Tammy McNeiece called the workshop to order at 6:05 PM for discussion of the School Department's FY 13 Budget.

FISCAL 2013 BUDGET

Ms. Katherine E. Sipala

In preparation for the FY 2013 Budget, the Committee must consider enrollment and salary/wage increases. Ms. McNeiece indicated that the Capital Funds expenditures must be considered as well as enrollment estimates as both could affect government funding and/or reimbursements. Ms. Sipala explained that the enrollment projections are based on the Town's live birth rate data, which suggests a slight decrease in enrollment for Kindergarten.

Ms. McNeiece had staffing questions for the Middle School Administration about the Guidance counselor position that was eliminated last year. Ms. Kirby and the staff have made adjustments by redistributing some of the duties including: more involvement from teachers connecting with parents and attending parent meetings; the guidance counselor does not attend all IEP meetings; and there is also a student assistance counselor, Sarah Laidler, who is assisting in supporting students.

Preliminary staff recommendations are being considered by the Principals. Mr. Minett anticipates a retirement of a Mechanic in the Maintenance Department and would like to consider hiring a licensed electrician. Mr. Lambert will be requesting a part-time data person in the Technology Department to assist in compiling and inputting data for the District. Ms. Dandurand is looking carefully at the student numbers for the 3rd and 4th grades.

ADJOURNMENT

MOTION: to adjourn the Meeting at 8:25 PM. (D. Nobles/D. Pierson)

Respectfully Submitted by,

Frank White
Clerk