

**NARRAGANSETT SCHOOL COMMITTEE  
MINUTES OF THE REGULAR MEETING HELD June 21, 2017**

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| <b>ENCLOSURE</b><br>July 19, 2017<br>No. CA-1C |
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The form and content of these minutes conform to commonly accepted standards and shall become the official record of the meeting after review and approval by the School Committee. By definition, minutes are not a verbatim record of the proceedings. The regular meeting of the Narragansett School Committee was held on June 21, 2017, at the Narragansett Town Hall, Assembly Area, 25 Fifth Avenue, Narragansett, Rhode Island.

**SCHOOL COMMITTEE ATTENDANCE:** Dr. Diane Nobles, Vice Chairperson; Mr. Frank White; Mr. Justin Skenyon; and Ms. Rebecca Durkin. Absent: Ms. McNeiece.

**OTHER SCHOOL OFFICIALS ATTENDANCE:** Dr. Peter Cummings, Superintendent; Ms. Karen Hagan, Director of Finance and Administration; Ms. Marianne Kirby, NPS Principal, NES Principal; Ms. Gail Dandurand; Mr. Steve Gormley, Director of Operations; and Mr. Michael Convery, Director of Curriculum.

**CALL TO ORDER:** Dr. Nobles called the meeting to order at 7:10 PM and the Pledge of Allegiance was observed.

**SEAL EXECUTIVE SESSION MINUTES** of June 21, 2017.

**MOTION:** moved by Ms. Durkin, seconded by Mr. Skenyon, to seal the Minutes of the Executive Session. **MOTION PASSED:** (4-0)

**REPORT OF EXECUTIVE SESSION VOTES:** There were 2 votes taken to approve Administrative contracts. **MOTION PASSED:** (4-0)

**OPEN FORUM:** No one spoke.

**EMPLOYEE SHOWCASE**

1. Recognition of Retirees who retired at the end of, or during, the school year are routinely recognized at the end of that school year by the school committee.

Ms. Dandurand introduced and thanked NES teachers Michele Coppa, Sandy Menke and Susan Barr as they begin their retirement from the Narragansett School System.

Ms. Kirby introduced NPS teacher Janet Stone and thanked her as she begins her retirement from the Narragansett School System.

Mr. Gormley introduced and thanked Jeff Sargent, NSS Custodian, as he begins his retirement from the Narragansett School System.

Dr. Cummings introduced Roland Lambert who retired in January and is the former NSS Director of Technology.

2. Dr. Cummings introduced Kristin Hayes Leite, who is a NHS History Teacher and who was recently named the 2018 RI Teacher of the Year.

## **ORAL REPORTS:**

### 1. School Committee Reports

Ms. Durkin reported on the Narragansett Health & Wellness Committee Meeting held on June 5, 2017. The Committee plans to use money from the Chad O'Brien Grant towards a suicide prevention initiative. The review of the Wellness Policy update is on hold until the Strategic Plan is completed so that they can align the Wellness Policy to the Strategic Plan.

Dr. Nobles reported on the Workshop at which the Committee discussed the progress of the Strategic Plan.

### 2. Superintendent's Report

NPS Playground Presentation: Cheryl Butler of the NPS PTO and Dixon Simmons, a Narragansett resident and former Narragansett student, who works for Kompan playground supplier, gave a presentation on the products and general plans for the playground improvements at the Pier Middle School.

Dr. Cummings reported that:

- His first NHS graduation ceremony was very nice. It was held at the Ryan Center and NHS teacher Agnes Pelopida was the keynote speaker;
- Governor Raimondo visited NHS to name Kristin Hayes Leite the 2018 RI Teacher of the Year and then the Governor and Dr. Ken Wagner, RI Commissioner of Education, toured the new AgriScience Center and were very impressed;
- He participated in the senior project judging, which were well done, interesting and informative;
- NHS has received a \$50,000 Computer Technology grant.

## **CONSENT AGENDA:**

### 1. Approval of Minutes:

- A. May 17, 2017 Workshop (CA-1A)
- B. May 17, 2017 Executive Session – Limited Distribution (CA-1B)
- C. May 17, 2017 Regular Committee Meeting (CA-1C)
- D. June 5, 2017 Special Meeting (CA-1D)

### 2. Routine Personnel Actions: CA-2

#### Appointment – Other

Ruggiero, Lauren, Communication Specialist, District, \$25,000, effective July 1, 2017.

#### Appointment– Certified

Chase, Alicia, 0.5 Intensive Resource / 0.5 Behavior Specialist, NES at Step 3: effective August 31, 2017.

Sylvia, Molly, 0.6 English, NHS, Compensation Step 1: effective August 31, 2017.

Green, Hannah, 1.0 Grade 5/6, NPS, Compensation Step 2 Masters: effective August 31, 2017.

#### Displaced – Certified

SENIORITY #17-08 1.0 Science, NHS

#### Job Placement – Certified

SENIORITY #17-08 1.0 Science (0.2 CTE Coordinator/0.8 Agriscience), NHS

### 3. Reports:

- A. Enrollment Report CA-3A
- B. Budget Transfers CA-3B
- C. Maintenance Report CA-3C

**MOTION:** moved by Dr. Nobles, seconded by Mr. White, to accept the recommendation of the Superintendent to approve the Consent Agenda items CA-1A, CA-1B, CA-1C, CA-1D, CA-2, CA-3A, CA-3B, CA-3C.

**BUDGET REPORT:** Mr. White reported that as of May 31, 2017, \$21,010,481.90 (79.50%) of the FY17 Budget of \$29,103,490.00 has been expended, and \$27,588,180.88 (94.79%) has been expended and encumbered.

**MOTION PASSES (4-0)**

Diane Nobles-Aye Rebecca Durkin -Aye  
Justin Skenyon-Aye Frank White-Aye

**SCHOOL COMMITTEE BUSINESS**

1. Approval of Gym Floor Refinishing Bid Award (NES, NPS, NHS)

**MOTION:** moved by Ms. Durkin, seconded by Mr. White, to accept the recommendation of the Superintendent, and the Director of Finance and Administration, to award the contract for gym floor refinishing to O'Keefe Building Maintenance, Inc., in the amount of \$34,066.00 for three (3) years.

**MOTION PASSES (4-0)**

Diane Nobles-Aye Rebecca Durkin -Aye  
Justin Skenyon-Aye Frank White-Aye

2. Approval of Window Security Film Bid Award (NES, NPS, NHS)

**MOTION:** moved by Ms. Durkin, seconded by Mr. Skenyon, to accept the recommendation of the Superintendent, and the Director of Finance and Administration, to award the contract for window security film to American Window Film in in the amount of \$20,400.00.

**MOTION PASSES (4-0)**

Diane Nobles-Aye Rebecca Durkin -Aye  
Justin Skenyon-Aye Frank White-Aye

3. Approval of Stage Repairs (NHS)

**MOTION:** moved by Ms. Durkin, seconded by Mr. White, to accept the recommendation of the Superintendent, and the Director of Finance and Administration, to award the contract for Stage Repairs to Martone Construction Company in the amount of \$15,050.00.

**MOTION PASSES (4-0)**

Diane Nobles-Aye Rebecca Durkin -Aye  
Justin Skenyon-Aye Frank White-Aye

4. Approval of the Purchase of Field Maintenance Equipment (Bobcat)

**MOTION:** moved by Ms. Durkin, seconded by Mr. Skenyon, to accept the recommendation of the Superintendent, and the Director of Finance and Administration, to purchase a Bobcat from Bobcat of Rhode Island in the amount of \$26,049.00.

**MOTION PASSES (4-0)**

Diane Nobles-Aye Rebecca Durkin -Aye  
Justin Skenyon-Aye Frank White-Aye

5. Approval of the Purchase of Plow

**MOTION:** moved by Ms. Durkin, seconded by Mr. Skenyon, to accept the recommendation of the Superintendent, and the Director of Finance and Administration, to purchase a plow from Dejana Truck and Utility Equipment in the amount of \$6,545.00.

**MOTION PASSES (4-0)**

Diane Nobles-Aye Rebecca Durkin -Aye  
Justin Skenyon-Aye Frank White-Aye

6. Approval of the Purchase of Plow Truck

**MOTION:** moved by Ms. Durkin, seconded by Mr. Skenyon, to accept the recommendation of the Superintendent, and the Director of Finance and Administration to purchase a plow truck from National Auto Fleet Group, Inc. in the amount of \$32,988.14.

**MOTION PASSES (4-0)**

Diane Nobles-Aye    Rebecca Durkin -Aye  
Justin Skenyon-Aye    Frank White-Aye

7. Approval of Design of Mechanical Systems Renovations (HVAC) NPS

**MOTION:** moved by Ms. Durkin, seconded by Mr. Skenyon, to accept the recommendation of the Superintendent, and the Director of Finance and Administration, to award the contract for the Design of Mechanical Systems Renovations to Jacobs Engineering Group, Inc., in the amount of \$57,800.00.

**MOTION PASSES (4-0)**

Diane Nobles-Aye    Rebecca Durkin -Aye  
Justin Skenyon-Aye    Frank White-Aye

8. Approval of the Sidewalk and Curb Replacement (NHS)

**MOTION:** moved by Ms. Durkin, seconded by Mr. Skenyon, to accept the recommendation of the Superintendent, and the Director of Finance and Administration, award the contract for the sidewalk and curb replacement to D'Ambra Construction Co., in the total amount of \$92,000.00.

**MOTION PASSES (4-0)**

Diane Nobles-Aye    Rebecca Durkin -Aye  
Justin Skenyon-Aye    Frank White-Aye

9. Approval of Guardrail Replacement (NHS)

**MOTION:** moved by Ms. Durkin, seconded by Mr. Skenyon, to accept the recommendation of the Superintendent, and the Director of Finance and Administration, to purchase guardrail from Costco, Inc., in the amount of \$5,264.00.

**MOTION PASSES (4-0)**

Diane Nobles-Aye    Rebecca Durkin -Aye  
Justin Skenyon-Aye    Frank White-Aye

10. Approval of 2017-18 Substitute and Part Time Work Pay Schedule

**MOTION:** moved by Ms. Durkin, seconded by Mr. Skenyon, to accept the recommendation of the Superintendent, and the Director of Finance and Administration, to approve the 2017-18 Substitute and Part Time Work Pay Schedule.

**MOTION PASSES (4-0)**

Diane Nobles-Aye    Rebecca Durkin -Aye  
Justin Skenyon-Aye    Frank White-Aye

11. Approval of the Purchase of Science Materials (NHS)

**MOTION:** moved by Ms. Durkin, seconded by Mr. Skenyon, to accept the recommendation of the Superintendent and the Director of Finance and Administration, to approve the purchase of science probes from VERNIER SOFTWARE in the amount of \$4,928.59.

**MOTION PASSES (4-0)**

Diane Nobles-Aye    Rebecca Durkin -Aye  
Justin Skenyon-Aye    Frank White-Aye

**COMMUNICATIONS**

**FUTURE MEETINGS/BUSINESS**

July 19, 2017 Regular Business Meeting 7:00 pm, Narragansett Town Hall, Assembly Area

**MOTION:** moved by Mr. White, seconded by Ms. Durkin, to adjourn at 8:35 PM.

Respectfully submitted,

Frank White, Clerk